UNITED NATIONS

DP

Executive Board of the United Nations Development Programme and of the United Nations Population Fund

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Annual session 1996
6-17 May 1996, Geneva
Item 1 of the provisional agenda

ORGANIZATIONAL MATTERS

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

PROVISIONAL AGENDA

Item 1. Organizational matters

Item 2. Rules of procedure

UNFPA segment

Item 3. UNFPA: Report of the Executive Director and programme-level activities

Item 4. UNFPA: Mission statement of the United Nations Population Fund

UNFPA/UNDP segment

Item 5. UNFPA/UNDP: Reports to the Economic and Social Council

Item 6. UNFPA/UNDP: Harmonization of presentation of budgets and accounts

UNDP segment

Item 7. UNDP: Annual report of the Administrator and related matters (including initiatives for change)

Item 8. UNDP: Matters relating to the programming cycles:

- Implementation of the successor programming arrangements

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- Request from the Government of Namibia for special status equivalent to that of a least developed country

Item 9. United Nations Volunteers

Item 10. United Nations Development Fund for Women

Item 11. United Nations Office for Project Services

Item 12. Other matters

ANNOTATIONS AND LIST OF DOCUMENTS

ITEM 1: ORGANIZATIONAL MATTERS

The Executive Board will have before it:

Provisional agenda, annotations, list of documents and work plan — DP/1996/L.7

Report on the second regular session 1996 — DP/1996/17

Adoption of the agenda and agreement on the work plan

The Executive Board will adopt the agenda for the session and agree on the work plan. A tentative work plan is contained in annex I to the present note. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule.

Approval of the report on the second regular session 1996

The Executive Board will approve the report on the work of its second regular session 1996.

Working methods of the Executive Board

Practical improvements of the working methods of the Board will be considered on a continuous basis.

Under this item, the programme of work and subjects to be considered at future sessions, as listed in annex II to the present note, will be discussed.

ITEM 2: RULES OF PROCEDURE

As decided at the first regular session 1996 of the Executive Board, consideration of rules of procedure of the Executive Board will be taken up under this item.

UNFPA SEGMENT

ITEM 3: REPORT OF THE EXECUTIVE DIRECTOR AND PROGRAMME-LEVEL ACTIVITIES

The Executive Board will have before it the following documents:

Annual report of the Executive Director for 1995 — DP/FPA/1996/17/Part I

The 1995 annual report begins with a summary of the programme and financial highlights of the past year. It then takes a close look at the new directions the Fund is taking following the International Conference on Population and

Development (ICPD) and examines the work being carried out in the three core programme areas, particularly reproductive health. Among other things, the report also provides a region-by-region overview of the year's activities and examines the follow-up of the ICPD by the United Nations system as a whole and by UNFPA in particular.

The Executive Board may wish to take note of the report of the Executive Director.

Work plan and request for programme expenditure authority: Report of the Executive Director DP/FPA/1996/18

Document DP/FPA/1996/18 examines the utilization of resources by UNFPA in 1995, describes the work plan for 1997-2000, including information about projected resources and the proposed utilization of programmable resources, and presents the proposed programme expenditure authority of the Executive Director for 1997 and estimates of new programmable resources for 1998-2000.

The Executive Board may wish to adopt a decision, the elements of which are contained in document DP/FPA/1996/18.

Status of financial implementation of country programmes and projects: Report of the Executive Director DP/FPA/1996/19

The report provides information on the financial implementation of UNFPA country programmes and projects approved by the Governing Council and Executive Board from 1986 through 1995. The report details how much of the resources approved for expenditure have been utilized through the end of 1995.

The Executive Board may wish to take note of the report.

Periodic report on evaluation: Report of the Executive Director DP/FPA/1996/20

In accordance with Governing Council decisions 82/20 and 90/35 A, the document contains a report on UNFPA evaluation activities during 1994 and 1995. It includes information on the evaluation of country programmes and projects, thematic evaluations that cut across a variety of country-level activities, the use of evaluation results, and programme monitoring.

The Executive Board may wish to take note of the report.

ITEM 4: MISSION STATEMENT OF THE UNITED NATIONS POPULATION FUND

In accordance with paragraph 9 of Executive Board decision 95/15, the Board will have before it the following document:

UNFPA mission statement: Report of the Executive Director DP/FPA/1996/21

The Executive Board may wish to endorse the mission statement as contained in document DP/FPA/1996/21.

UNFPA/UNDP SEGMENT

ITEM 5: UNFPA/UNDP: REPORTS TO THE ECONOMIC AND SOCIAL COUNCIL

The Executive Board will have before it the following documents:

Report to the Economic and Social Council: Report of the Administrator	DP/1996/18/Add.2
Report to the Economic and Social Council: Report of the Executive Director	DP/FPA/1996/17/ Part II

The reports have been prepared in compliance with Economic and Social Council resolutions 1995/50, 1995/51 and 1995/56, and in a new common format agreed upon among the United Nations Population Fund, the United Nations Children's Fund, and the World Food Programme. The reports address concrete actions taken by UNDP and UNFPA in cooperation with other entities in response to specific recommendations contained in General Assembly resolutions 47/199 and 50/120, particularly relating to strengthening the resident coordinator system, the harmonization of programming procedures and cycles, and common premises and services. The reports also address the question of strengthening monitoring and evaluation functions, as well as the focus for the High-level Meeting of the Economic and Social Council in 1996: cooperation with the Bretton Woods institutions. Finally, the reports address the matter of humanitarian assistance, among other issues, analysing the response of UNDP and UNFPA to complex emergencies.

The Executive Board may wish to take note of the reports and to transmit them, with the comments of the Board, to the Economic and Social Council.

ITEM 6: UNFPA/UNDP: HARMONIZATION OF PRESENTATION OF BUDGETS AND ACCOUNTS

The Administrator of the United Nations Development Programme and the Executive Director of the United Nations Population Fund, as requested by the Executive Board in paragraph 3 (b) of its decision 95/30, will provide an oral progress report on steps needed for further harmonization in the presentation of budgets and accounts.

The Executive Board may wish to take note of the oral report of the Administrator and the Executive Director.

UNDP SEGMENT

ITEM 7: UNDP: ANNUAL REPORT OF THE ADMINISTRATOR AND RELATED MATTERS

The Executive Board will have before it the following documents:

Introduction by the Administrator DP/1996/18

The introduction to the annual report of the Administrator has been organized to provide an overall account of organizational performance under the first UNDP corporate plan (the 1995 UNDP Plan). The document presents an assessment of the main trends in implementing the five operational objectives of the plan and highlights achievements and areas for improvement.

Main programme record DP/1996/18/Add.1

The report covers the main activities of the organization in 1995, outlining challenges faced and measures taken to overcome them. It presents the major achievements of the regional bureaux within the UNDP areas of focus as well as the work of the funds administered by UNDP.

Reports of the Joint Inspection Unit DP/1996/18/Add.3

The contents of those reports of the Joint Inspection Unit which are of interest or concern to UNDP have been taken into account in the activities of the Programme and will be reflected in reports submitted to the Executive Board in so far as they are relevant to respective agenda items before the Board during the year.

Statistical annex DP/1996/18/Add.4

The statistical annex contains data in tabular form showing income and field programme expenditures for core resources and other funds and programmes administered by UNDP. These are broken down by country or area, source of funds and executing agency.

The Executive Board may wish to take note of the report of the Administrator and of its addenda.

United Nations New Agenda for the Development for Africa in the 1990s: Report of the Administrator DP/1996/20

The report, submitted to the Executive Board in accordance with decision 94/13, explains how UNDP has responded to the call by development partners to support the United Nations New Agenda for the Development for Africa in the 1990s. It also presents information on how UNDP, with other United Nations specialized agencies, under the aegis of the Administrative Committee on Coordination, has contributed to the launching of the United Nations System-wide Special Initiative for Africa.

The Executive Board may wish to take note of the report.

ITEM 8: UNDP: MATTERS RELATING TO THE PROGRAMMING CYCLES

The Executive Board will have before it the following document:

Implementation of the successor programming arrangements: Note by the Administrator DP/1996/21

The report summarizes the main features of the updated guidelines for country-level programming. The updated guidelines incorporate the comments of the Executive Board and the responses and clarifications provided by the Administrator at the first regular session 1996. In particular, every effort has been made to simplify the guidelines and the rules relating to target for resource allocation from the core (TRAC) lines 1.1.1 and 1.1.2.

Summaries are provided of arrangements relating to the other TRAC lines: resources for development in countries in special situations - line 1.1.3; regional programming - line 1.2; global interregional and special activities - line 1.3, and support to the resident coordinator system - line 3.1.

The Executive Board may wish to take note of the report.

Request from the Government of Namibia for special status equivalent to that of a least developed country: Note by the Administrator DP/1996/24 and Add.1

In accordance with a communication from the Government of Namibia, the Administrator is presenting its request for "as if" LDC status to the Executive Board, under cover of this note, in which the Administrator recommends that the Executive Board grant the request.

The Executive Board may wish to grant the request of the Government of Namibia.

ITEM 9: UNITED NATIONS VOLUNTEERS

The Executive Board will have before it the following document:

United Nations Volunteers: Report of the Administrator DP/1996/22

The report highlights the evolution of UNV activities in the humanitarian, peace-building and governance areas over the past two years and the contributions made by UNV towards the promotion of human rights, as well as new achievements in development cooperation through community-focused activities.

The Executive Board may wish to adopt the draft decision contained in the report.

ITEM 10: UNITED NATIONS DEVELOPMENT FUND FOR WOMEN

The Director of the United Nations Development Fund for Women (UNIFEM) will present an oral report to the Executive Board focusing on (a) the financial status of UNIFEM (January-May 1996) and (b) the implementation of the Fourth World Conference on Women Platform for Action: the UNIFEM Economic and Political Empowerment Programme.

In addition, the Administrator will report orally on the ongoing external evaluation of UNIFEM.

The Executive Board may wish to take note of the oral reports.

ITEM 11: UNITED NATIONS OFFICE FOR PROJECT SERVICES

The Executive Board will have before it the following document:

United Nations Office for Project Services:
Report of the Executive Director DP/1996/23

The United Nations Office for Project Services (UNOPS) was established on 1 January 1995, pursuant to Executive Board decision 94/32, as a separate and identifiable entity, changing significantly its relationship with UNDP. Throughout 1995, UNOPS initiated various measures to respond both to its new institutional status and to the widespread calls for reform of the United Nations system. The report provides an update on these measures and identifies actions to improve effectiveness and efficiency which the Board may expect to continue through 1996. A detailed performance report for 1995 will be submitted to the Board by the Executive Director for consideration at its third regular session in 1996.

The Executive Board may wish to take note of the report.

ITEM 12: OTHER MATTERS

Annex I

TENTATIVE WORK PLAN

UNDP/UNFPA EXECUTIVE BOARD ANNUAL SESSION 1996, GENEVA

6-17 MAY 1996

DAY/DATE	TIME	ITEM	
MONDAY 6 MAY	11 a.m.	1	Organizational matters: adoption of the agenda and agreement on the work plan; approval of the report on the second regular session 1996
		2	Rules of procedure
	3 p.m.	3	UNFPA: Report of the Executive Director
TUESDAY 7 MAY	10 a.m.	3	UNFPA: Report of the Executive Director (continued)
	3 p.m.	3	UNFPA: Report of the Executive Director and programme-level activities (work plan, status of financial implementation)
WEDNESDAY 8 MAY	10 a.m.	3	UNFPA: Report of the Executive Director (Evaluation)
	3 p.m.	4	UNFPA: Mission statement of UNFPA
			Pending draft decisions
THURSDAY 9 MAY	10 a.m.	4	UNFPA: Mission statement of UNFPA (continued)
		5	UNFPA/UNDP: Reports to the Economic and Social Council
	3 p.m.	5	UNFPA/UNDP: Reports to the Economic and Social Council (continued)
FRIDAY 10 MAY	10 a.m.	6	UNFPA/UNDP: Harmonization of presentation of budgets and accounts
	3 p.m.		Special event marking the twenty-fifth anniversary of UNV
MONDAY 13 MAY	10 a.m.	7	UNDP: Annual report of the Administrator and related matters
	3 p.m.	7	UNDP: Annual report of the Administrator and related matters (continued)

DAY/DATE	TIME	ITEM	
TUESDAY 14 MAY	10 a.m.	8	UNDP: Matters relating to the programming cycles: Implementation of the new programming arrangements
	3 p.m.	8	UNDP: Matters relating to the programming cycles: (continued) Implementation of the new programming arrangements Request from the Government of Namibia
WEDNESDAY 15 MAY	10 a.m.	9	United Nations Volunteers
	3 p.m.	10	United Nations Development Fund for Women
		11	United Nations Office for Project Services Pending draft decisions
THURSDAY 16 MAY			- H - O - L - I - D - A - Y -
FRIDAY 17 MAY	10 a.m.	12	Other matters
	3 p.m.		Adoption of decisions and of the report on the session

ANNEX II

ALLOCATION OF SUBJECTS FOR FUTURE SESSIONS

The following subjects are scheduled for consideration at future sessions:

Third regular session (9-13 September 1996)

Item 1. Organizational matters

UNFPA segment

Item 2. UNFPA: Financial, budgetary and administrative matters

Item 3. UNFPA: Country programmes and related matters

UNFPA/UNDP segment

Item 4. UNFPA/UNDP: Harmonization of presentation of budgets and accounts

Item 5. UNFPA/UNDP: Report on field visit to Africa

UNDP segment

Item 6. UNDP: Matters relating to programming cycles: Follow-up to Executive Board decisions 95/23 and 95/26

Item 7. UNDP: Country programmes and related matters

Item 8. UNDP: Financial, budgetary and administrative matters

Item 9. United Nations Development Fund for Women: Follow-up to Executive Board decisions 95/18 and 95/32

Item 10. Report on the activities of the Inter-Agency Procurement Services Office

Item 11 Other matters

First regular session 1997 (13-17 January 1997)

- Organizational matters

UNFPA segment

Country programmes and related matters

Audit reports

UNFPA/UNDP segment

UNDP segment

- Matters relating to the programming cycle: Report on assistance to Myanmar (96/01)

- Audit reports (95/3)

- Country cooperation frameworks (95/25)

- United Nations technical cooperation activities (94/27)